

**CITY OF MILPITAS
SENIOR ADVISORY COMMISSION**

Approved Minutes: Senior Advisory Commission
Date of Meeting: June 27, 2006
Place of Meeting: Milpitas City Hall, Committee Meeting Room

A. CALL TO ORDER & PLEDGE

Chairperson Weisgerber called the meeting to order at 1:30 pm, and the Pledge of Allegiance was recited.

B. ROLL CALL

Commissioners Present: Denny Weisgerber, Mary Banick, Bal Daquigan, Joyce Dovlet, Barbara Ebright, Amanda Santos, Albert Wang and Joanne Wood

Commissioners Absent: William "Ed" Connor

Alternates Present: Florentino Menor, Bernice Wrinkle

Council Liaison: Debbie Giordano (1:40 pm)

Staff Present: Lynette Wilson, Recreation Program Coordinator
Jennifer Tagalog, Recreation Services Supervisor

C. SEATING OF ALTERNATES:

Florentino Menor was seated for Ed Connor.

D. ADOPTION OF AGENDA

MOTION: To adopt the Agenda of the June 27, 2006, Senior Advisory Commission.
M/S: Wood/Ebright. Ayes: Unanimous.

E. MINUTES

MOTION: To approve the Minutes of the April 25, 2006, Senior Advisory Commission meeting. M/S: Ebright/Daquigan. Ayes: Unanimous.

F. FINANCIAL REPORT

Recreation Supervisor Tagalog reported the updated Financial Report was included in the Commission Packet and reflected the period of April 1-May 31, 2006. The report reflected no expenses or revenue. The Commission's balance is \$5,459.74.

Motion to approve the Financial Report. M/S: Dovlet/Banick. Ayes: Unanimous.

G. CITIZEN FORUM

Milo Larson, 115 Bixby Dr., Milpitas, distributed to the Commission information on the Senior Corps program, which is a federally funded program. He would like to have a Senior Corps program office established in Milpitas so Milpitas senior citizens can benefit from the program.

Mary Lavelle, Milpitas City Clerk, introduced herself to the Commission and informed them the city was seeking new members for some of the commissions (Community Advisory Commission, Citizens Emergency Preparedness Advisory Commission, Economic Development Commission, Planning Commission, Mobile Home Park Review Board, and Arts Commission). She also informed the Commission of the Passport Services offered by the City Clerk's office. She added that if any Commissioners had questions concerning the Open Government presentation that would take place at today's meeting, she would be available to answer questions.

H. ANNOUNCEMENTS/ CORRESPONDENCE

Recreation Supervisor Tagalog read the announcements listed on the Agenda.

I. OLD BUSINESS

1. Fundraiser Opportunities

Chairperson Weisgerber reviewed this item from the previous meetings and requested any input from the Commission.

Commissioner Wrinkle suggested a Flea Market event, possibly at the Senior Center or a local park.

Commissioner Ebright asked if the event was not held at the Senior Center, would insurance be a problem. Chairperson Weisberger indicated that issue would be looked at prior to making a decision on holding the event.

The Commission requested staff to further research this item (i.e. insurance requirements, etc.) and return to the Commission with additional information.

2. Senior Advisory Commission Account / Public Address System for Senior Center

Supervisor Tagalog reviewed this item from the previous meetings. She referred the Commission to the copies in their packets of the proposals she received on the public address systems being considered. She indicated that of the two proposed systems, staff recommended the Victory 2000 system because it will handle the needs of the Senior Center programs, while not being too complicated of a system that would restrict staff from using it and having extra components that would most likely never be used.

Motion: Purchase the Victory 2000 system for \$3,024.40.

M/S: Ebright/Daquigan. Unanimous.

J. NEW BUSINESS

1. Wheelchair Accessibility at Milpitas Restaurants

Chairperson Weisgerber requested this item for Commission to discuss wheelchair accessibility (i.e. automatic doors and door stops) at local restaurants in Milpitas.

Keyvan Irannejad, Milpitas' Chief Building Official, informed the Commission of the California state and the Federal Americans Disability Act (ADA) laws. He indicated that businesses were mandated to comply with the ADA laws, which require doors be able to be opened with only 8.5 lbs of pressure.

Chairperson Weisgerber asked about automatic doors, doorstops and door clearances.

Mr. Irannejad replied that neither state or federal laws require automatic doors. He added that doorstops are also not required to keep doors open, and that many doors are designated as "fire doors" and are not allowed to have doorstops. As far as door clearances, Mr. Irannejad indicated that an 18' clearance space is required on the side of interior doors (24" on exterior doors), for wheelchair access. He indicated he had copies of the laws for those who wished to review them.

2. Open Government Ordinance Video Presentation

Supervisor Tagalog informed the Commission that under the City's Open Government Ordinance, all City Council members, Board members and Commissioners are required to attend a yearly training of the ordinance, and the City Attorney's office prepared a video training for that purpose.

The Commission viewed the training video, which discussed the topics of

- Agenda Posting
- Knowing Your Rights
- Public Notice Requirements
- Written Comment Policies
- Closed Sessions
- Barriers to Attendance
- Meetings may be taped, recorded or photographed
- Posting of Minutes (within 10 days)
- Senior Staff Meetings open to the public once a month
- Public Records – Public able to review public records
- Public Employee's Rights defined
- Withholding and Required Disclosures
- Establishment of Open Government Commission
- Registration of Lobbyist
- Creates an Official's Calendar relating to City Business/Events
- Creation of "Special" records Maintenance Procedures

The video concluded with informing the views that they could contact Steve Mattos or Richard Pio Roda in the City Attorney's Office should they have questions.

Supervisor Tagalog requested commissioners sign the forms indicated that they attended the training.

Chairperson Weisgerber stated he would sign the form indicating that he saw the video, but voiced concern that he did not feel "trained" in the ordinance by just watching the video. He indicated that he would prefer an actual training by a City Attorney would be better so questions could be answered.

Supervisor Tagalog informed the Commission that copies were accidentally omitted from their packets, but copies will be sent to them following the meeting.

3. Senior Center Craft Fair

Supervisor Tagalog informed the Commission that she was approached by a Senior Center participant requesting a craft boutique. Staff included information in a recent Senior Center newsletter requesting people contact the Center should they be interested in participating. Staff received 9 responses. After a meeting with the responders, it was decided that a one-day Craft Fair would be held on Saturday, October 21, 2006, at the Senior Center.

Supervisor Tagalog asked the Commission if they would be interested in offering a food booth as a fundraiser at the event. The booth would fall under the Senior Center's Nutrition Program's health permit, so the only expense for the Commission would be purchasing the food. Another option for fundraising would be a raffle at the event.

Commissioner Ebright asked if the event had ever been done before.

Supervisor Tagalog replied that Recreation Services used to offer a yearly Holiday Craft Fair for the general public, but ended it about 10 years ago due to low response.

Members of the Commission questioned if they would be able to solicit items from businesses for a raffle, especially with some of the fundraisers that AARP would be holding in the fall/winter.

Roseann Costabile, Nutrition Site Manager, responded that it might be easier for the Commission to purchase items to be raffled off instead of approaching businesses for "donated" items.

Commissioner Ebright thought the raffle and food booth were good ideas for the Commission to pursue.

Ms. Costabile reviewed with the Commission that due to the Senior Center's kitchen restrictions, the food sold would be limited to barbecued items and already pre-packaged items (i.e. chips, cookies, sodas). Deep fried foods would not be permitted

(i.e. lumpia, egg rolls). Popcorn would be allowed, either by the microwave or by renting a popcorn machine. Chairperson Weisberber requested staff to research the cost of renting a popcorn machine.

The Commission was interested in participating in the event.

K. OTHER BUSINESS

1. STAFF REPORTS

1.1 Recreation Services

Recreation Supervisor Tagalog highlighted the items listed on pages 2-3 of the agenda.

She also informed the Commission that the Senior Center bi-monthly newsletter was mailed out that week and the Activity Card Membership renewal begins on July 3rd. She added that the Senior Advisory Commission/Senior Center would be participating in the City's July 4th Parade and members should be at the Senior Center by 10:00 am to be transported to the parade starting area. She also indicated that a cooking class would be held on July 28th at the Senior Center.

1.2 Senior Center Nutrition

Nutrition Site Manager Roseann Costabile read the report as noted on page 3 of the agenda. She added that to date, the average number of daily lunch program attendees for June was 81, and the County will be budgeting the Milpitas site for the 2006-2007 fiscal year at 80 people (daily).

Ms. Costabile reported that some of the changes in the Senior Nutrition Program being introduced in the next year are additional fruit and vegetable servings and a reduction in the amount of sodium in meals. She also stated the County's annual food survey was recently held and the results will be available soon.

2. LIAISON REPORTS

2.1 a City Council

Councilmember Giordano reported the City Council held three meetings in June, and the following items were discussed.

June 6 Meeting:

- Filled commission vacancies
- Adopted \$2,199,780 as fair market value for 1 acre of land in Milpitas
- Received a progress report for the Library's East Parking Garage, which has construction documents at 95% complete
- An approved bidder list for the Library's Garage was established
- City Council adopted a final budget and approved the purchase of a new Bingo Board system for the Senior Center.
- City Council received an update on the July 4th Parade.

June 13 Meeting:

- Joint City Council and Planning Commission Meeting was held.

June 20 Meeting:

- Entertainment Permit for the Chamber of Commerce's "Celebrate Milpitas" was approved
- Approved City-wide Banner Policy
- Approved Arts Commission progress report/mission statement
- Allowed Farmer's Market conditional use in areas in town.

2.2 Council on Aging Advisory Commission

Chairperson Weisgerber reported that the Council has been trying to get the word out to the senior population warning them about Reverse Mortgages. It appears that there is a financial danger to seniors, especially those with limited income because problems can arise later on with seniors owing money if they live longer than the loan. Chairperson Weisgerber indicated he would like to assist in getting a seminar offered at the Senior Center concerning this issue.

2.3 AARP

Commissioner Banick reported AARP's Berryessa/Milpitas Chapter met the previous week and discussed their Sock Hop (September 30), New Year's Eve Dinner Dance (December 30), and that the Thanksgiving and Christmas dinner events will be discussed at later meetings. At the meeting, they also had two guest speakers present information on travel opportunities.

Commissioner Banick also indicated she was in touch with Home Town Buffet's new manager and was trying to get discount coupons for lunch following the July 4th parade, so the entry's participants could go to lunch following the event.

2.4 Arts Commission

No report.

2.5 Recreation and Cultural Resources Commission

No report.

3. Future Agenda Items

Craft Fair, Flea Market, Reverse Mortgage presentation

L. Adjournment

Meeting adjourned at 2:35 pm. The next meeting is scheduled August 22, 2006, at 1:30 pm, at the Milpitas City Hall.

Respectfully submitted,
Lynette Wilson, Commission Secretary